



## REQUEST FOR INVESTIGATIVE SERVICES

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Department:

Date:

Contact Person:

Title:

Email Address:

Phone:

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*Complete the remaining sections and click on SEND. Human Resources will contact you shortly to discuss your needs and provide any necessary recommendations.*

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Type of Investigation (Place an X in all boxes that apply):

Misconduct

Internal Affairs

Retaliation (Non-EEO)

Inappropriate Activity by an Employee

Other:

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**📞 Please call (707) 565-2331 to contact the HR Liability Unit directly for claim or litigation matters, and HR-EEO for investigations related to Disability/ADA, Discrimination, Sexual Harassment or Retaliation based on a protected class.**

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Requested Firm:

Reason for Request:

Additional Comments: