



Sonoma County Animal Services

Dog Day Out Checklist

Please complete the steps below to check a dog out on a field trip.

- Greet participant and thank them for taking the time to give a shelter dog a break.
- Ask them if they have read the participant guide.
- Ask them what their plans are for the day and make sure the pre-selected dog seems like a good match.
- Go through the backpack and point out the water bottles, water bowls and review heat safety (avoid being outdoors over 85 degrees). Let them know that the backpack is for use during their outing and that everything except the sticker should be returned by 4pm with the dog.
- Connect them with front office staff who will need their ID and will check dog out to them in Chameleon.
- Make sure dog has martingale collar with ID tag, front clip harness, DDO leash, and Adopt Me vest.
- Walk with participant and dog out to the parking lot to make sure that they look comfortable handling the dog. *If you have any concerns, notify staff, who will determine how to proceed.*

Thank you for helping make this program a success!





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Dog Day Out Checklist

Please complete the steps below to check a dog back in after a field trip.

- Greet participant and ask how their day was.
- Accept dog and backpack from participant.
- Thank them for participating and let them know we will be emailing a report card shortly.
- Ensure the front office staff is aware dog is back so they can check the dog back in.
- Kennel dog and hang harness on numbered kennel hook.
- Return backpack to Alex/Melanie's office.

Thank you for helping make this program a success!

