

New Volunteer Onboarding Checklist

1. Application

- ✓ Submit Volunteer Application Form

2. Approval

- ✓ Receive Approval Notification

3. Orientation

- ✓ Sign up for New Volunteer Orientation
- ✓ Attend New Volunteer Orientation
- ✓ Receive follow up email with links
- ✓ Navigate to the [Volunteer Resources](#) webpage

4. Post-Orientation Requirements

- ☐ Fill out Fear Free Shelter Training registration form
- ☐ Complete [Fear Free Shelter Training](#)
- ☐ Complete [Harassment Prevention Training](#)
- ☐ Read the Volunteer Manual

5. Documentation & Agreements

- ☐ Fill out & sign Volunteer Contract
- ☐ Upload Fear Free Shelter Training Certificate
- ☐ Upload Harassment Prevention Training Certificate

6. Mentorship

- ☐ Sign up to shadow a Volunteer Mentor
- ☐ Shadow experienced volunteer
- ☐ Pick up volunteer t-shirt, apron and badge
- ☐ Sign up for a regular shift to volunteer and have fun!