



SONOMA COUNTY  
**HOMELESS  
COALITION**

**Sonoma County Homeless Coalition Board  
Agenda Report**

**Item No:** 1 (Consent Calendar)  
**Subject:** May 28, 2025, Sonoma County Homeless Coalition Board Meeting Agenda  
**Meeting Date:** May 28, 2025  
**Staff Contact:** Araceli Rivera, [Araceli.Rivera@Sonoma-County.org](mailto:Araceli.Rivera@Sonoma-County.org)

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**SUMMARY**

This staff report presents the May 28, 2025, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

**RECOMMENDED ACTION(S)**

Approve May 28, 2025, agenda.

Attachment A



**Sonoma County Homeless Coalition**

**Board Meeting Agenda**

**DRAFT May 28, 2025**

**1:00pm-4:30pm Pacific Time**

**Public Zoom Link:**

<https://sonomacounty.zoom.us/j/92759747120?pwd=Cuw1daWSoPM5s8CIAWgPrJ8wYLeBgp.1>

**Phone: +16694449171 Webinar ID: 927 5974 7120 Passcode: 589476**

	<b>Agenda Item</b>	<b>Packet Item</b>	<b>Presenter</b>	<b>Time</b>
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<b><i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i></b>	N/A		
1.	05/28/2025 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 04/23/2025 (Consent Calendar)	Draft Minutes	Staff	
3.	Reports for Standing Committee Updates (Consent Calendar) <ul style="list-style-type: none"><li>• CEA Committee</li><li>• HMIS Committee</li><li>• Lived Experience Advisory &amp; Planning Board (LEAP)</li></ul> ACTION ITEM	Staff Report for Standing Committees	Staff	
4.	Reports from Lead Agency Staff <ul style="list-style-type: none"><li>• Licensed Health Care Organization Seat</li></ul> Potential ACTION ITEM	Staff Report	Staff	1:15pm

5.	Behavioral Health Bridge Housing Presentation  Potential ACTION ITEM	Presentation	David Evans	1:30pm
6.	2025-2029 Sonoma County Consolidated Plan Stakeholder Consultation  Potential ACTION ITEM	Presentation	Sonoma County Community Development Commission	1:45pm
7.	Coordinated Entry Assessment & Prioritization Redesign Approval  ACTION ITEM	Staff Report	Staff	2:15pm
8.	Service Provider Roundtable (SPR) Update  Potential ACTION ITEM		Margaret Sluyk	3:00pm
9.	10-minute break			3:10pm
10.	Word from the LEAP Board  Potential ACTION ITEM		LEAP Board Chair	3:20pm
11.	Heart Integration in Sub-regional Street Outreach Model  ACTION ITEM	Staff Report	Staff	3:30pm
12.	Sonoma County Homeless Coalition Data Dashboard  Potential ACTION ITEM	Staff Report	Staff	3:50pm
13.	Shelter Access in Community-  Potential ACTION ITEM	Staff Report	Staff	4:20pm
14.	Review Agenda for June Coalition Board Meeting <ul style="list-style-type: none"> <li>• Homeless Coalition Contracts, Reaffirming Commitment &amp; Housing First</li> <li>• Quarterly Membership Meeting Agenda</li> <li>• All Home-Funding Analysis</li> <li>• Homeless Services Website Redesign</li> <li>• Lead Agency Evaluation and Ad Hoc</li> </ul> Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:40pm
15.	Board Member Questions & Comments  Potential ACTION ITEM		Board Chair	4:50pm
16.	Public Comment on Items not on the Agenda		Board Chair	5:00pm

*PUBLIC COMMENT:*

*Public Comment may be made via email or during the live zoom meeting.*

*To submit an emailed public comment to the Homeless Coalition Board, submit your responses via the website at [Homeless Coalition Board Comment Form >>](#). Please label the written notice as public comment referencing the Homeless Coalition Board, provide your name, the agenda number(s) on which you wish to speak, and your comment.*

*Public comment during the meeting can be made live by joining the Zoom meeting using the above provided login information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. If you need technical assistance with submitting a public comment, please contact Jynessa Lazzaroni at [jynessa.lazzaroni@sonoma-county.org](mailto:jynessa.lazzaroni@sonoma-county.org)*



**Sonoma County Homeless Coalition  
Minutes Staff Report**

**Item No:** 2 (Consent Calendar)  
**Subject:** Meeting Minutes 4/23/25

**Meeting Date:** 5/28/25

**Staff Contact:** Kim Holden, Senior Office Assistant, [Kim.Holden@sonoma-county.org](mailto:Kim.Holden@sonoma-county.org)

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**SUMMARY**

This staff report briefly summarizes the April 23, 2025, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the April 23, 2025 Sonoma County Homelessness Coalition Meeting.

Also Attached is the minutes corrections to consent Calander motion for 3.26.2025

**RECOMMENDED ACTION(S)**

Approve Sonoma County Homeless Coalition Minutes from the 4/23/2025 Sonoma County Homeless Coalition Board Meeting. Approve minutes corrections to consent Calander motion for 3.26.2025

## Sonoma County Homeless Coalition Board

### Homeless Coalition Board Meeting Minutes

Wednesday, April 23, 2024

1:00 – 4:30 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

[https://sonomacounty.zoom.us/rec/share/B-DLQALDVfEmzfs0HyUEyMXAp3dJSWhM-4ExbncOGrhlcxeWllNaUqlu5pHie8tB.bnuF2hPGkll\\_mPRI](https://sonomacounty.zoom.us/rec/share/B-DLQALDVfEmzfs0HyUEyMXAp3dJSWhM-4ExbncOGrhlcxeWllNaUqlu5pHie8tB.bnuF2hPGkll_mPRI)

Passcode: QAC?Dw6c

### Welcome and Roll Call Introductions (00:03:56–00:12:00)

Jennielynn Holmes called the meeting to order at 1:00 pm, and welcomed the new Department of Health Services (DHS) Director, Nolan Sullivan.

Chair Holmes then explained the Brown Act guidelines and Zoom rules regarding public comment. Araceli Rivera facilitated introductions to Homeless Coalition (HC) Board members and their titles, via roll call, for the benefit of the new DHS Director.

**Present:** Jennielynn Holmes, Catholic Charities | Caroline Bañuelos, City of Santa Rosa | Kevin McDonnell, City of Petaluma | Chris Coursey, Sonoma County Board of Supervisors | Martha Cheever, Community Development Commission | Stephen Zollman, City of Sebastopol | Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services | Margaret Sluyk, Reach For Home | Chessy Etheridge, Adult Lived Experience Seat | Chris Cabral, Committee on the Shelterless (COTS) | Angelica Smith, Tribal Seat | Jeremy Hinojos, TAY Representative | Sarah Vetter, Licensed Healthcare Organization Seat | Maria Rico, BIPOC Led/Serving Organization Seat | Rebecca Sammet, LEAP Board

**Absent:** Kristi Lozinto, Member At-Large | Ron Wellander, City of Sonoma

A quorum was present.

### 1 - 4. Approval of Consent Calendar (00:12:03 – 00:20:51)

- Jennielynn Holmes, CoC Board Chair, presented the consent calendar items:
  1. 4/23/25 meeting agenda
  2. 3/26/25 meeting minutes
  3. Summary of Follow-ups from Previous Meeting(s)
  4. Reports for Standing Committee Updates

- **Public Comment:** Gregory Fearon

**Motion:** Chris Cabral moves to approve the Consent Calendar, with the caveat that the order of today's agenda be amended to place Item #6, "Local Homelessness Services Notice of Funding (NOFA) Availability Recommendations," to occur directly after Item #7, "Service Provider Roundtable," at the request of Margaret Sluyk.

Additionally, the 3/26/25 minutes will be updated to indicate that the motion to approve the consent calendar at that meeting was made by Mayor Stephen Zollman.

**Second:** Kevin McDonnell seconds the motion.

**Abstentions:** None.

**Objections:** None.

**Motion passes.** The consent calendar is approved.

## 5. Reports from Lead Agency Staff (00:20:53 – 01:22:50)

- Annual Standing Committee Application Updates:

Karissa White reported that the new Selection Membership Ad Hoc Committee met on April 4, 2025 to review applications to fill committee vacancies. The Ad Hoc Committee members are Stephen Zollman, Kevin McDonald and Margaret Sluyk. There are four (4) vacancies: two (2) on the Health Management Information Systems (HMIS) Data Committee, and two (2) on the Coordinated Entry Advisory (CEA) Committee. Eleven (11) applications were received. The application period closed on March 28, 2025.

The Selection Membership Ad Hoc Committee recommend the following to fill the vacant committee positions:

### CEA Committee -

- Christina Hulse, Lived Experience/Community Member
- Robin Winder, Lived Experience/Community Member

### HMIS Committee –

- Sandford (Sandy) Robinson, Committee on the Shelterless (COTS)
- Dannielle Danforth, West County Community Services (WCCS)

**Public Comment:** James Whittaker

**Motion:** Supervisor Coursey moves to accept the recommendations from the Selection Membership Ad Hoc Committee.

**Second:** Mayor Keven McDonnell seconds the motion.

**Abstentions / Objections:** None

**Motion passes.**

- **Licensed Healthcare Organization Board Seat:**

Sarah Vetter, Santa Rosa Community Health, currently fills this partial-term seat, which expires in December 2025. Sarah has accepted a new position as Cal-AIM Director with Nation's Finest, which is not a licensed healthcare organization, but is related to the field of healthcare services. Karissa White explained that the charter allows the seat to follow the elected member, as long as the member is still working in the healthcare field, and receives approval from the HC Board.

Karissa White requests direction from the HC Board regarding the available options:

1. Approve Sarah Vetter to retain the seat for the remaining eight (8) months of the term, with elections to open in December 2025 for a new two (2) year term, or
2. Confirm that Sarah Vetter is no longer eligible to serve the remainder of the term and direct staff to facilitate a new HC Board appointment to fill the seat for the remaining eight (8) months, or
3. Confirm that Sarah Vetter is no longer eligible to serve the remainder of the term and direct staff to open a new election period.

**Public Comment:** James Whittaker

**Motion:** Supervisor Coursey moves to retain Sarah Vetter in the Licensed Healthcare Organization Seat until the HC Board either makes a new appointment or arranges for an election for a replacement.

**Second:** Angelica Smith seconds.

**Abstentions / Objections:** Sarah Vetter abstains.

**Motion passes.**

Options for appointing or electing a new person to the seat will be explored via an agenda item at the May 28, 2025 HC Board meeting.

- **HUD Continuation of Care Program - Domestic Violence Rapid Rehousing Transfer Approval:**

Recusals for this item: Jennielynn Holmes, Martha Cheever, Danielle Danforth, Chris Cabral, and Angelica Smith. Mayor McDonnell assumed the role of Chair to preside over the item.

Karissa White explained that the Young Men's Christian Association (YMCA) currently holds the Rapid Rehousing (RRH) program grant for vulnerable survivors of domestic violence. Their Housing & Urban Development (HUD) contract will expire at the end of July 2025, and the Lead Agency recently became aware that there may be an opportunity



to transfer the remaining funding to another agency. The grant total is approximately \$271,000, and the life of the grant can be extended at six (6) month intervals. Grant transfers can take six (6) months or more to implement.

To transfer, the receiving entity must already be registered with HUD, receiving Continuum of Care (CoC) program funding, and currently have Rapid Rehousing in place, including policies and procedures. Current providers who meet those criteria and have expressed interest in the grant were encouraged to submit a letter of interest to the HC Board. Three (3) letters of interest were received, from the following agencies: West County Community Services, Catholic Charities, and COTS. These letters and additional information can be reviewed in the Staff Report, Item # 5 in the packet of meeting materials.

The recommendation today is for the HC Board to approve one of the three (3) agencies to go forward in the process, should it prove possible to transfer the grant. Time is of the essence to proceed in attempting to prevent this grant from expiring.

- **Public Comment:** Anonymous (via email), Colleen Halbohm, Gail Simons, LaSette Wellen, Sanford Robinson

**Motion:** Sarah Vetter moves to pause the decision until supportive data is available from staff to enable the HC Board to evaluate the effectiveness of programs currently administered by the agencies under consideration.

Specific data points that staff are requested to provide for each agency, ideally in advance of the May 2025 meeting, are the numbers of clients served, geographical reaches, and capacity for mental health support for the population (survivors of domestic violence) served by the grant.

**Second:** Stephen Zollman seconds the motion.

A “yes” vote indicates the desire to wait until data is available to proceed with a decision. A “no” vote indicates the desire to proceed with approval of an agency at today’s meeting.

**Roll Call Vote** - Yes: 2 No: 8 **Motion does not pass.**

In accordance with the voting results, the HC Board proceeds with selecting an agency to be the recipient of the transferred grant, if that possibility comes to fruition with HUD.

**Motion:** Supervisor Coursey moves that the grant be awarded to Catholic Charities.

**Second:** Maria Rico

**Roll Call Vote** – Yes: 6 | No: 3 | No response: 1

**Motion passes.** Catholic Charities is selected as the recipient of the grant, if transferred.

Recused staff were readmitted to the meeting. Jennielynn Holmes resumed her role as Chair.

Note: The order of the agenda is amended to place #7 (Service Provider Roundtable) to occur in advance of Item #6 (NOFA), at the request of Margaret Sluyk.

#### **7. Service Provider Roundtable (SPR) Update (01:22:52 – 1:32:05)**

- Margaret Sluyk reported that the Service Providers have concerns about 501c3 non-profits with regard to the status of Diversity, Equity and Inclusion (DEI) efforts in applications, and required reporting for the Notice of Funding Availability (NOFA) process.

In response, Michael Gause offered that he has received information and resources regarding this topic from the National Alliance to End Homelessness (NAEH), which he will forward on to providers.

- The SPR requests information be presented at the May 28, 2025 meeting of the HC Board providing details regarding the operation of county shelters and the work of the county's Homeless Encampment Access & Resource Team (HEART).
- The providers also would like to have input into which of their programs could best accommodate funding cuts, when necessary.

**Public Comment:** None

**Informational item only; no action taken.**

Note: Item #8, "10-minute break" will be taken out of agenda order, in advance of item #6.

#### **8. Ten- Minute Break: 2:30 – 2:40 PM (01:32:35 – 1:43:56)**

#### **6. Local Homelessness Services Notice of Funding Availability (NOFA) Recommendations (01:44:17 – 02:23:51)**

- Araceli Rivera described the recusal process in accordance with the charter and facilitated recusals for this item. Chris Coursey volunteered, with second from Stephen Zollman, to facilitate the discussion for this item, as Chair Jennielynn Holmes was recused.

Jennielynn Holmes, Caroline Bañuelos, Kevin McDonnell, Martha Cheever, Dannielle Danforth, Margaret Sluyk, Chessy Etheridge, Chris Cabral, and Angelica Smith were recused, with cameras off and microphones muted.

A quorum of seven (7) remained in the meeting room, with six (6) members having voting status. A majority of four (4) votes will be needed to approve any motion.

Michael Gause provided a PowerPoint presentation detailing the various grant funding sources and process for the NOFA awards and offering an historical perspective on funding levels throughout recent years. The awards approved today will be presented to the Sonoma County Board of Supervisors on June 3, 2025, for contract ratification.

Michael Gause presented a spreadsheet depicting two (2) 2025-2026 Homelessness Services Funding Scenarios, as determined by staff and an Evaluation Panel, which represent cuts of \$1.7 million as compared to last year's funding.

1. Scenario 1 would fund all but two (2) existing projects and one (1) new project at a 19.565 % reduction. Two (2) renewing projects would be funded at a lower rate.

Staff and the Evaluation Panel do not recommend this scenario as it causes a greater reduction in funds for all renewing projects.

2. Scenario 2 would fund existing projects at a 17.44222% reduction.

Staff and the Evaluation Panel were unanimous in recommending this as the option going forward, as it keeps funding levels as close to FY 24-25 levels as possible.

Additional information can be found in the Staff Report, Item #6 in the packet of meeting materials.

**Public Comment:** Gregory Fearon, Gail Simons, Zachary Rosemoore, Matthew Verscheure

**Motion:** Stephen Zollman moves to approve the staff recommendation of Scenario 2.

**Second:** Jackie Elward seconds the motion.

**Roll Call Vote** – Yes: 6

**Motion passes unanimously.**

Recused HC Board members were returned to the meeting, and Jennielynn Holmes resumed presiding over the meeting.

## **9. Word from the LEAP Board (02:23:55–02:31:10)**

- Rebecca Sammet represented the lived Experience Advisory & Planning (LEAP) Board and inquired about the implementation of the Grant's Pass ordinance with regard to enforcement in Sonoma County, whether data may be available for tracking the impact

of the ordinance on the homeless population, and if any direction had been provided to agencies for navigating the effects of the ordinance.

DHS Director Nolan Sullivan and Supervisor Chris Coursey responded to provide some insight into the complexities of the topic, suggesting next steps of possibly approaching the CoC at some point regarding exploring the subject with cities, and perhaps inquiring of the District Attorney's office about availability of case data.

**Public Comment:** Gregory Fearon

**Informational item only; no action taken.**

#### **10. Homeless Coalition Governance Charter Ad Hoc Committee (02:31:13 – 02:38:08)**

- Karissa White reported on the progress of the Ad Hoc Committee on the Collaborative Applicant/Lead Agency Evaluation and outlined efforts by the committee to obtain evaluation examples and tools from other entities.

Over the past few months, the Ad Hoc Committee conducted research and developed an evaluation checklist, utilizing a previously published HUD resource, to guide assessments of the Collaborative Applicant's strengths and weaknesses for evaluation.

The recommended evaluation process is for a frequency of two years, to be conducted by an Ad hoc committee of the HC Board, which will also be responsible for developing any necessary action plans. The HC Board would retain final approval on the evaluation findings and any recommended actions.

The staff recommendation is to approve the use of the "Collaborative Applicant Identification: Key Indicators with Intended Outcomes and Checklist" evaluation tool and the evaluation process as outlined by the Governance Charter Ad Hoc Committee. The checklist and additional information can be found in the Staff Report, item #10 in your packet of meeting materials.

The Ad Hoc Committee also recommended some language simple changes to the charter, as outlined in the Staff Report, Item #10 in your packet of meeting materials.

- **Public Comment:** None.

**Motion:** Jackie Elward moves to approve the Collaborative Applicant identification and approve the governance charter terminology updates.

**Second:** Dannielle Danforth seconds the motion.

**Abstentions / Objections:** None.

**Motions passes unanimously.**

#### **11. Fair Housing and Families Permanent Support Housing (PSH) (02:38:12–02:57:38)**

- Thai Hilton presented information about PSH Eligibility Limits & Fair Housing Impacts. Currently, most PSH providers exclude households with minors, due to concerns about exposure to both substance use and mental health issues. DHS County Counsel has determined that this is a violation of the Fair Housing Act. Also, the practice of some PSH projects of limiting the eligibility to one individual per room may be legally risky, without context.

Staff recommends that housing providers consult with their legal counsel for guidance to review the issue. If updating eligibility criteria is desired, housing providers may do so by notifying the lead agency.

Additional information can be found in the Staff Report, Item #11, in the packet of meeting materials.

**Public Comment:** Kaitlin Johnson-Carney

**Informational item only; no action taken.**

#### **12. Review Agenda for May Coalition Board Meeting (02:57:41 – 03:04:43)**

- James Alexander presented the agenda for the May 28, 2025, HC Board meeting and queried the HC Board for any needed changes or additions.

Supervisor Coursey noted that information had previously been requested about the HEART team and shelter programs – to include what they are, where they operate, how they're funded. Araceli Rivera indicated that staff is currently collecting shelter information and data for an anticipated May agenda item, and that the HEART conversation will be added to the May agenda, as well.

The May 28, 2025 HC Board agenda is shown as "Attachment A," in today's packet of meeting materials.

**Public Comment:** Gregory Fearon

#### **13. Board Member Questions and Comments (03:04:45– 03:08:12)**

- Maria Rico – is on a cultural responsiveness committee with Sonoma County Behavioral Health, which will be meeting once a month.

**Public Comment:** Celeste Austin

#### **14. Public Comment on Items not on the Agenda (03:08:18– 03:08:33)**

- None

**Adjournment: 4:07 PM (03:08:35 – 03:10:55)**



# Sonoma County Homeless Coalition Board

## Homeless Coalition Board Meeting Minutes

Wednesday, March 26 2024

1:00 – 4:30 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

[https://sonomacounty.zoom.us/rec/share/\\_rOaQjB5w95ao\\_21LYVnnffFYIhmZL4BYvVFD74ZomNIh0XBMOu8j2KcszvdKStU.p1z75Zt2mDO54G2i](https://sonomacounty.zoom.us/rec/share/_rOaQjB5w95ao_21LYVnnffFYIhmZL4BYvVFD74ZomNIh0XBMOu8j2KcszvdKStU.p1z75Zt2mDO54G2i)

Passcode: WgWd5\$L2

### Welcome and Roll Call Introductions (00:05:03–00:09:26)

Jennielynn Holmes called the meeting to order at 1:00 pm, and explained the Zoom rules regarding public comment and the Brown Act guidelines.

Three new Homeless Coalition (HC) Board members were welcomed: Maria Rico (Dry Creek Rancheria of Pomo Indians), Sarah Vetter (Santa Rosa Community Health), and Jeremy Hinojos (TAY Representative) along with returning HC Board member Rebecca Sammet (Lived Experience Advisory and Planning Board).

Jennielynn Holmes explained the Brown Act guidelines and the Zoom rules regarding public comment.

**Present:** Jennielynn Holmes, Catholic Charities | Caroline Bañuelos, City of Santa Rosa | Karen Nau, proxy for Kevin McDonnell, City of Petaluma | Chris Coursey, Sonoma County Board of Supervisors | Stephen Zollman, City of Sebastopol | Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services | Margaret Sluyk, Reach For Home | Chessy Etheridge, Adult Lived Experience Seat | Chris Cabral, Committee on the Shelterless (COTS) | Ron Wellander, City of Sonoma | Angelica Smith, Tribal Seat | | Jeremy Hinojos, TAY Representative | Sarah Vetter, Licensed Healthcare Organization Seat | Rebecca Sammet, LEAP Board | Maria Rico, BIPOC Led/Serving Organization Seat

**Absent:** Martha Cheever, Community Development Commission | Kristi Lozinto, Member At-Large

A quorum was present.

#### 1 - 4. Approval of Consent Calendar (00:09:27 – 00:10:50)

- Jennielynn Holmes, CoC Board Chair, presented the consent calendar items:
  1. 3/26/25 meeting agenda
  2. 2/26/24 meeting minutes
  3. Summary of Follow-ups from Previous Meeting(s)
  4. Reports for Standing Committee Updates
- **Public Comment:** None
- **Motion:** Stephen Zollman moves to approve the Consent Calendar.  
**Second:** Chris Cabral seconds the motion.  
**Abstentions:** None.  
**Objections:** None.  
**Motion passes.** The consent calendar is approved.

#### 5. Reports from Lead Agency Staff (00:10:53 – 00:15:32)

- Annual Standing Committee Application Updates: Jynessa Lazzaroni reported that the application period for standing committees opened on March 10, 2025 and will close on March 28, 2025. There are four (4) vacancies: two (2) on the Health Management Information Systems (HMIS) Data Committee, and two (2) on the Coordinated Entry Advisory (CEA) Committee. Five applications have been received to date.

A Selection Membership Ad Hoc Committee has been formed and will be reviewing applications on April 4, 2024. Recommendations are anticipated to be forthcoming to the HC Board at the April 23, 2025 meeting.

Additional information is included in the "Report from Lead Agency Staff," Item #5, page 10, in the meeting materials packet.

**Informational Item only: no action taken**

- Local Homelessness Services NOFA: Michael Gause provided an update on the Local Homelessness Services Notice of Funding Availability (NOFA), as summarized in the "Report from Lead Agency Staff," Item #5, pages 10-11, in the meeting materials packet.

**Informational Item only: no action taken**

- **Public Comment:** None

#### 6. HEART Integration in Sub-regional Street Outreach Model (00:15:35 – 1:20:54)

- Thai Hilton (Sonoma County Department of Health Services (DHS) Homelessness Services Division Coordinated Entry Coordinator) narrated a slide presentation in review of the

origins, purpose, geographic areas, and operational details of the sub-regional approach to street outreach, along with updates on standards and the proposed integration of existing DHS outreach teams into the street outreach model. The referenced DHS cohorts for integration are the Homeless Encampment Access & Resource Team (HEART) and the Homeless Outreach and Proactive Engagement (HOPE) team.

Supplementary information, as well as the updated Street Outreach Program Standards document, are included in the Staff Report, Item #6, pages 12-30 in the packet of meeting materials.

The recommended action to approve the updated Street Outreach Standards at today's meeting was not taken today, in light of sentiment from the HC Board that further discussion and definition of the role of the HEART and HOPE teams' integration into street outreach, and of two-way reciprocity with service provider outreach workers, would be advantageous prior to approval of the standards.

Supervisor Coursey suggests that clarity from county staff about the scope of work of the HEART teams would be beneficial.

**No action taken.**

- **Public Comment:** Gregory Fearon, Amy Appleton, Ted Nordquist

#### **7. CARE Court (01:20:58 –01:21:18)**

- The length of the previous item exceeded the window of availability for the CARE Court presenter, so this item will be rescheduled for a future meeting.

#### **8. Service Providers' Roundtable (01:22:00– 01:29:42)**

- Margaret Sluyk reported that the recent Service Provider Roundtable meeting focused on the lengthy waitlists for entry to shelters, and the desire to develop integration into access to shelter beds within the County-operated system.

In response, a conversation with Lead Agency staff to illuminate funding and access details in clarification of operations of County shelters may be added to the May 2025 meeting agenda.

- **Public Comment:** None.

**Informational item only: no action take**

#### **9. Ten- Minute Break: 2:25 – 2:35 PM (01:29:44 – 1:40:53)**



#### **10. Word from the LEAP Board (01:40:59 – 01:45:30)**

- Rebecca Sammet reported on efforts by the Lived Experience Advisory and Planning (LEAP) Board to gather information from the unsheltered, as well as current and former shelter residents, to determine recommendations for improving shelter utilization. A detailed survey is anticipated to launch next month. Members of the LEAP Board also met with service providers to discuss the planned survey.

- **Public Comment:** None.

**Informational item only – no action taken.**

#### **11. Homeless Management Information System (HMIS) Committee Update. (01:45:36–01:54:55)**

- Daniel Overbury-Howland, DHS HMIS Coordinator, reported that the HMIS committee has been working on minor updates and clarifications to HMIS policies and procedures related to entering clients into the system anonymously. They have also engaged in conversations regarding the fee structure for participants in HMIS, due to an expansion in use by service providers, as well as within the coordinated entry system, while County funding for HMIS has not increased. Staff are discussing various proposals, and are also entertaining a prospective change of vendors.

Additional details are provided in the Staff Report, Item # 11, pages 31-32, of the meeting materials packet.

- **Public Comment:** None.

**Informational item only – no action taken.**

#### **12. Approval of April Quarterly Membership Meeting Agenda(1:54:58 – 01:56:41)**

- Jynessa Lazzaroni presented the agenda for the Homeless Coalition Quarterly Membership Meeting, to be held on April 17, 2025, 1-4 PM, at DHS Administration, 1450 Neotomas Ave., Suite 200, Santa Rosa Conference Room.

- **Public Comment:** None

**Informational item only – no action taken**

#### **13. Review Agenda for April Coalition Board Meeting (01:56:43 – 02:03:37)**

- James Alexander reviewed the agenda for the April 23, 2025 HC Board meeting and queried the HC Board for any needed changes or additions. Araceli Rivera noted that a Coordinated Entry Redesign Update will also be added to the agenda.

The April 23, 2025 agenda is shown as Attachment A, pages 33-34, in today's meeting packet of materials.

- **Public Comment:** None.

**14. Board Member Questions and Comments (02:03:40– 02:12:26)**

- Chris Cabral referenced an email received by the HC Board from an Uber driver concerning an inadequate practice for an unsheltered patient's discharge from a local hospital, and suggested that HC Board members form a group to speak to hospital boards about the frequency and harmful repercussions of such incidents.
- Jennielynn Holmes informed the HC Board that, in assistance to the immigrant community, Catholic Charities will be providing a virtual "Know Your Rights" webinar to the Sonoma County Homeless Coalition, on April 8, 2025, at 1:00 PM. All are invited to join. The presentation will also be recorded. Additionally, Catholic Charities will be releasing seven (7) videos focused on informing individuals of their legal rights and preparation strategies should they encounter deportation efforts.
- **Public Comment:** None.

**15. Public Comment on Items not on the Agenda (02:12:31– 002:14:48)**

- Gregory Fearon

**Adjournment: 3:10 PM (02:15:00 – 02:15:37)**

## Sonoma County Homeless Coalition Board Committees Staff Report

**Item No:** 3 (Consent Calendar)  
**Subject:** Reports from the Coalition's Standing Committees and the LEAP Board  
**Meeting Date:** May 28, 2025  
**Staff Contact:** Michael Gause, Michael.Gause@sonoma-county.org

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### Summary

This agenda item contains summaries of Standing Committees' work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

### Recommended Action(s)

### Discussion

**1. Coordinated Entry Advisory (CEA) Committee:** There is no update provided in this staff report, as the CEA update will be covered under Item 7- Coordinated Entry Assessment & Prioritization Redesign Approval.

**2. Homeless Management Information System (HMIS) Committee**

**HMIS Office Hours Update:** At the March 2025 HMIS Data Committee meeting, it was suggested that Staff set up an office-hour meeting every other month for HMIS Agency Leads to come and ask questions or bring up partner agency concerns around HMIS in a series of continuing meetings. These meetings would be set up to ask Lead Agency Administration- the HMIS Coordinator and Technician- questions directly about HMIS features or functions, workflows, reporting, or anything else HMIS related, excluding the viewing or sharing of client-specific data. Staff were requested to provide feedback on items raised during this meeting and take notes for later follow up. HMIS Partner Agency Leads were invited to the office-hours meeting and were able to forward the invitation to other staff members at their respective agencies as HMIS designated representatives. HMIS Office Hours attendance was not mandatory. HMIS Agency leads or designates were invited to join or leave the meeting in at any point during the hour to get information, report any issues, or ask their questions on HMIS.

Office-hour meetings are intended as additional opportunities to communicate in an open forum regarding HMIS. HMIS Agency Leads can email or call the HMIS Coordinator or HMIS Technician directly with any issues they might be experiencing at any time.

On April 10th, 2025, from 10:00 a.m. to 11:00 a.m., HMIS Office Hours was hosted by Daniel Overbury-Howland, HMIS Coordinator, and HMIS Technician, Adam Siegenthaler. The HMIS Data Committee Chair, Sasha Brown, was also in attendance. 17 invites were sent to HMIS Agency Lead Administrators or forwarded to agency representatives. 3 HMIS Partner Agencies: Catholic Charities of Northwest California, Buckelew Programs of Sonoma County, and Nation's Finest of Santa Rosa were represented by 4 attendees.

Topics related to Annual Certification Training and Client Demographics were presented for discussion by a HMIS Staff from Catholic Charities of Northwest California. Staff took note of each item and are to provide the necessary follow-up to items discussed. There were no reported issues or concerns with the HMIS software during this initial session.

**Revised HMIS End User Fees (Action Item):** The HMIS Committee met on May 12<sup>th</sup> and discussed updating the HMIS Participation fee structure. Homeless Management Information System (HMIS) software user license costs continue to rise, and the system is expanding in terms of cost per user and the number of users accessing it. We have seen an increase in users and related costs each year since 2018. The Sonoma County Department of Health Services (DHS), as the HMIS Lead, currently receives Continuum of Care (CoC) Program funds for HMIS and staffing.

The current FY 24/25 funding available to operate the as the HMIS Lead totals \$408,946, consisting of \$327,157 in HUD funding and \$81,789 from HMIS participant fees. The participation fees currently fulfill the minimum requirement of the 25% match commitment for CoC Program. However, total direct expenses—including \$293,140 in labor and \$218,474 in rising annual software costs—amount to \$511,614, resulting in a net shortfall of \$102,668. If applying the indirect cost rate of 15%, the estimated overhead adds an additional \$76,742, bringing the total funding gap to approximately \$179,410. An increase in HMIS end-user fees has been approved by the HMIS Data Committee. While the proposed fee structure will not fully resolve the shortfall, it will help reduce the financial burden and support the continued operation of the system.

The committee reviewed and approved a proposal to use same calculations we use for the already approved match process and increase the match requirement of \$87,140.25 by 50%, bringing the total amount matched locally to \$130,710.38. This will spread the increased costs equitably across all service providers. The current HMIS fee structure is based on two factors and are calculated using a formula that factors in number of user licenses, and data quality error rates. The estimated average increase a provider would see

is \$2,003. Note that these amounts are based on percentages of HUD CoC funding and amounts may change proportionately if there are changes to HUD HMIS funding.

**Recommended Action:**

Approved the revised HMIS fee structure as approved and recommended by the HMIS Data Committee on May 12, 2025.

**3. Lived Experience Advisory & Planning (LEAP) Board:**

- Working with DHS staff and CSN to potentially re-establish a Youth Action Board (YAB)
- Working on promotional materials to publicize shelter standards surveys
- Researching best practices with Grants and seeking to collaborate with other LEAB boards across the country
- Taking steps to address grants pass
- Created and approved new official LEAP Board logo
- Discussed LEAP Board member strengths and passions
- Currently made up of 12 members. Applications for LEAP Board membership are ongoing. Contact [Andrew.Akufo@Sonoma-county.org](mailto:Andrew.Akufo@Sonoma-county.org) for application
- For questions regarding the LEAP Board, please contact: [leap.board.sonoma@gmail.com](mailto:leap.board.sonoma@gmail.com)

Sonoma County Homeless Coalition Board  
Report From Lead Agency Staff

Item No: 4

Subject: Reports from the Lead Agency

Meeting Date: May 28, 2025

Staff Contacts: Michael Gause, [Michael.Gause@sonoma-county.org](mailto:Michael.Gause@sonoma-county.org)

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1. Licensed Health Care Organization Seat: As approved at the April 23, 2025, Board meeting, Sarah Vetter will continue to serve on the Board until an eligible representative is appointed to complete the remainder of the term. In accordance with the Board's direction, staff were instructed to contact the second nominee for this seat—originally identified during the extended elections process in 2025, when nominations were solicited for a partial term.

The second, and only other, nominee for this seat, Rosie Traversi from West County Community Health Center, has been contacted and has confirmed their interest in serving the remainder of the term.

According to the Homeless Coalition Governance Charter, vacancies are to be filled as follows:

Vacancy: In the event of a vacancy of an elected member, the members of the Coalition. Board will elect a successor to hold the seat for the remainder of the vacated seat's term.

Following consultation with the Chair and Vice Chair and direction from the board, the recommendation is to approve the second nominee, as permitted by the Governance Charter. It is not recommended to conduct a third election for this partial-term seat, given the time and resources required to run an election, the limited duration remaining in the term, and the fact that an eligible and previously nominated candidate is available and willing to serve.

Recommendation:

Approve the appointment of Rosie Traversi from West County Community Health Center to fill the Licensed Health Care Organization seat for the remainder of the term, starting in June of 2025 through December 2025.

**Sonoma County Continuum of Care Board  
Staff Report**

**Item No:** 6

**Subject:** 2025-2029 Sonoma County Consolidated Plan Stakeholder Consultation

**Meeting Date:** May 28, 2025

**Staff Contact:** Rhonda Coffman, Deputy Director, Sonoma County Community Development Commission, Rhonda.Coffman@Sonoma-County.org

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**SUMMARY:**

The Sonoma County Community Development Commission (Commission) administers the following federal grant programs on behalf of the Urban County, the entitlement jurisdiction for the County of Sonoma: Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG). The U.S. Department of Housing and Urban Development (HUD) requires the County to prepare a 5-year Consolidated Plan (ConPlan), which includes a strategic plan for the use of federal resources. The ConPlan is carried out through Annual Action Plans, that includes the projects and activities that will be funded with federal funds each program year.

In preparation of the ConPlan, HUD requires that the Commission meet with local stakeholders and agencies to solicit their input to determine the highest priority needs of the community in the categories of housing, homelessness, and non-housing community development. Through various community and stakeholder meetings, and a public survey the following priority needs have been identified:

- Affordable Housing: new rental units, rental assistance, housing rehabilitation.
- Homelessness: homelessness services, including outreach, emergency shelter, homeless prevention, and rapid rehousing.
- Non-Homeless Special Needs: support for lower income and special needs households with housing retention resources.
- Non-Housing Community Development: public improvements benefiting low-income residents and persons with disabilities, including public facility improvements, removal of architectural barriers, and economic development.

The Commission is requesting the Homeless Coalition's input on what the highest priority needs are. The Coalition's input will be incorporated into the draft 2025-2029 ConPlan that will be presented to the Commission's advisory committees, the Community Development (CD)

Committee and the Cities and Towns Advisory Committee (CTAC), at a public hearing, on June 25, 2025.

**RECOMMENDED ACTION(S):**

Not an action item, Homeless Coalition to provide input on the highest priority needs for homeless populations for the Sonoma County 2025-2029 Consolidated Plan.

**DISCUSSION:**

The Urban County is the entitlement jurisdiction for federal grant programs, specifically, CDBG, HOME, and ESG. The Commission administers these programs on behalf of the Urban County, which is comprised of the cities of Cloverdale, Healdsburg, Sonoma, Sebastopol, Rohnert Park, Cotati, Town of Windsor, and the unincorporated County area. The cities of Santa Rosa and Petaluma, each receive their own entitlements directly from HUD and are not a part of the Urban County.

As an entitlement jurisdiction, HUD requires that the County prepare a 5-year ConPlan, which is a strategic planning document that guides the use of federal funds to address the County's housing, community development, and public service needs for the next five years. The ConPlan process includes extensive consultation with local organizations and agencies, and public outreach. The outcome of the consultations and public input help identify and prioritize the County's highest needs. The accomplishments and progress achieved to meet the ConPlan goals are summarized at the end of each Action Plan program year, one for each of the five years, in the Consolidated Annual Performance and Evaluation Report (CAPER). The current 5-year ConPlan was approved by the Board of Supervisors on June 2, 2020.

The funding programs mentioned above can support the following types of activities/projects:

- CDBG: affordable housing development and preservation, non-housing capital projects, public services and economic development.
- HOME: development and preservation of affordable housing, including transitional housing, permanent supportive housing, multi-family housing, and tenant-based rental assistance.
- ESG: homelessness related services including homeless prevention, rapid rehousing, emergency shelter operations, and homeless outreach.

HUD requires entitlement jurisdictions to follow a step-by-step process for preparation of the ConPlan using an online database platform to prepare and submit documents. Data sources, format, and contents of the ConPlan are prescribed by HUD. A general outline and order of the contents of the ConPlan is provided below:

1. Community Engagement: consultations with organizations and agencies as well as public input to assist in determining the highest priority needs of the community.
2. Needs Assessment: analyzes the needs in housing and non-housing community development for the housed, homeless, and populations with special needs.



Overcrowding, housing burden cost, and households with housing problems are included in this assessment.

3. **Market Analysis:** assesses the cost, demand, and supply of different types of housing for different demographics. This section takes into account the vacancy rate, tenure, and accessibility for both market rate and affordable housing stock as well as barriers to affordable housing.
4. **Strategic Plan:** this section identifies the highest needs and their priority, which become quantified goals.

The Commission is currently in the final phase of preparation of the draft 2025-2029 ConPlan and based on the input provided so far by the public and in consultations with different organizations (e.g. affordable housing developers, homelessness service providers, fair housing service providers, victims of domestic violence service providers, etc.), the following priority needs have been identified:

- **Affordable Housing:** new rental units, rental assistance, housing rehabilitation.
- **Homelessness:** homelessness services, including outreach, emergency shelter, homeless prevention, and rapid rehousing.
- **Non-Homeless Special Needs:** support for lower income and special needs households with housing retention resources.
- **Non-Housing Community Development:** public improvements benefiting low-income residents and persons with disabilities, including public facility improvements, removal of architectural barriers, and economic development.

The Commission requests that the Homeless Coalition provide their input that will be included in the draft 2025-2029 ConPlan. A draft of the ConPlan with the Coalition's input will be presented to the CD Committee and CTAC at a public hearing on June 25, 2025. A draft of the ConPlan will be published for a 30-day public comment period from May 23 – June 22, 2025, before the public hearing on June 25<sup>th</sup>. The Commission will present the draft ConPlan to the Board of Supervisors on July 8, 2025, before it is submitted to HUD.

## Sonoma County Homeless Coalition Board Executive Summary

**Item:** 7

**Subject:** Coordinated Entry Assessment and Prioritization redesign review (Action item)

**Date:** May 28, 2025

**Staff Contact:** Thai Hilton [thai.hilton@sonoma-county.org](mailto:thai.hilton@sonoma-county.org)

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### Agenda Item Overview

The Sonoma County Homeless Coalition's strategic plan goal 3.6 calls for improving the transparency and effectiveness of the Coordinated Entry (CE) System. In alignment with this goal, the Lead Agency and other stakeholders have engaged in a process of replacing the existing assessment tool and prioritization process.

In November 2023 Lead Agency staff began meetings with a group of stakeholders to redesign the Coordinated Entry assessment and prioritization process. The group was tasked with creating a new assessment tool and prioritization process to replace the VI-SPDAT and current prioritization process. This group has been meeting on a bi-weekly basis since then.

In 2024, Lead Agency staff presented an update to the CEA committee and Coalition board. This updated informed this committee and the board of the process it had developed to redesign the system. This update contained information on what data was used to identify the most vulnerable individuals in the system, how the system would prioritize individuals for Permanent Supportive Housing (PSH), how they would avoid having to reassess the roughly 2,000 individuals in the system and how they would incorporate an equity lens to address the inequities in the current system. The Lead Agency also received feedback on how to prioritize Rapid Rehousing (RRH) interventions.

The working group has now concluded its work. The group has developed a new prioritization process for PSH, RRH and Other permanent housing programs. Additionally, the group has developed a new, much shorter, assessment tool which will significantly reduce the amount of time to assess someone and reduces the number of invasive questions that will be asked. The new assessment tool will work for all populations and will not require reassessment when someone moves from one population to another.

If approved, this redesign will significantly change the local CE system. Staff believes the new tool will reduce administrative burden on assessing agencies, make a more flexible and equitable CE system and reduce the trauma associated with assessment. The Coordinated Entry Advisory Committee approved the new assessment tool and prioritization process in the May meeting. Some minor suggested changes to the assessment tool were provided and incorporated. The Lead Agency is looking for approval of the tool and the new assessment and prioritization process. If approved by this committee and the board, the working group will begin to develop an implementation plan and could begin using the new system this year.

A copy of the assessment tool is attached to this report. The lead agency would like to thank all the working group members who contributed countless hours to this important process.

**RECOMMENDED ACTION(S)**

Approve the new assessment tool and prioritization process.

## Sonoma County Coordinated Entry Assessment

### Assessor: Complete the following yourself:

1. Date of Assessment: \_\_\_\_\_
2. Access Point completing Assessment: \_\_\_\_\_
3. Sonoma Location of Assessment: ☐ North County, ☐ Sonoma Valley, ☐ West County, ☐ Santa Rosa, ☐ South County/Petaluma, ☐ Rohnert Park

### Assessor: Ask the following questions for every assessment:

1. In your entire life, how many months (how much time) have you been without stable housing? Examples include: staying in a RV/vehicle, or any structure, without basic utilities/amenities, a shelter or anywhere outside. \_\_\_\_\_ # of months
2. Has experiencing unsheltered homelessness caused you to have medical conditions due to weather exposure? (If the client asks for examples, say frostbite, hypothermia or heat stroke) ☐ Yes ☐ No
3. In the past year, have you been admitted to the hospital for at least one night?  
☐ Yes ☐ No IF YES: How many times? \_\_\_\_\_ # of times
4. Have you or any member of your immediate household ever been taken to a medical center for a mental health crisis? ☐ Yes ☐ No
5. Have you attempted to, or been able to, talk to a mental health or behavioral health professional, or counselor, in the past six months? ☐ Yes ☐ No
6. Do you have or feel you have a learning or developmental disability? ☐ Yes ☐ No
7. Have you been prescribed medications while unhoused that you misplaced or didn't take for any reason? ☐ Yes ☐ No
8. In the past six months, how many times have you talked to law enforcement for any reason? \_\_\_\_\_ # of times
9. Have you ever been to jail, prison or juvenile hall? ☐ Yes ☐ No
10. Has any member of the household ever overdosed or experienced any other challenges with alcohol or other drugs? ☐ Yes ☐ No
11. Have you experienced any situations where you felt unsafe or were harmed since becoming homeless? ☐ Yes ☐ No
12. Have you ever experienced significant barriers to securing housing, employment, or education due to discrimination? ☐ Yes ☐ No
13. Where did you live prior to becoming homeless? ☐ Sonoma Co, ☐ Northern Ca, ☐ Other part of CA, ☐ Other \_\_\_\_\_ (SPECIFY), ☐ refused to answer
14. What type of living arrangement did you have prior to becoming homeless? ☐ A home rented or owned by you or your partner, ☐ With Friends/Relatives, ☐ Motel/Hotel, ☐ Jail/Prison, ☐ Subsidized Housing or Permanent Supportive Housing

15. Do you have a disability that limits your mobility?  
(i.e. wheelchair, amputation, unable to climb stairs)? ☐ Yes ☐ No
16. Are you open to a private bedroom in a shared permanent housing environment?  
☐ Yes ☐ No
17. Do you currently have an animal you intend to live with? ☐ Yes ☐ No

**Assessor: Is the participant under 25 years of age without minor children? If so, ask the following questions:**

1. Have you ever had to leave your housing because of your health or safety?  
☐ Yes ☐ No
2. In the past six months, how many times have you received health care at an emergency department/room?  
\_\_\_\_\_ # of times
3. In the past six months, how many times have you been transported to the hospital in an ambulance? \_\_\_\_\_ # of times
4. Do you have any serious health issues? ☐ Yes ☐ No
5. Are there any physical disabilities or challenges that impact your housing preferences and ability to live independently, or would you need help? ☐ Yes ☐ No
6. Are there any mental health or other challenges that you feel might impact your ability to live independently and require additional support? ☐ Yes ☐ No
7. In the past six months, how many times have you used a crisis service? \_\_\_\_\_ # of times
8. Were you ever in the foster care system or went to live with other relatives or family?  
☐ Yes ☐ No

**Assessor: Does the participant have a minor child they intend to live with? If so, ask the following questions:**

1. Have you or any member of your household ever had head trauma/stroke/concussion?  
☐ Yes ☐ No
2. Have you or any member of your family experienced any abuse or trauma that may have contributed to your housing crisis? ☐ Yes ☐ No
3. Have you or any family member had any recent involvement with Child Protective Services or child welfare?  
(Assessor: Reiterate that the question is not to get you in trouble, it is designed to understand your family's vulnerability. If asked about the definition of recent, say 6 months or less) ☐ Yes ☐ No
4. Have you had any recent interaction with family court? (Assessor: If asked about the definition of recent, say 6 months or less) ☐ Yes ☐ No



**Sonoma County Homeless Coalition Board  
Executive Summary**

**Item:** 12

**Subject:** Sonoma County Homeless Coalition Data Dashboard

**Date:** May 28, 2025

**Staff Contact:** Daniel Overbury-Howland [daniel.overbury-howland@sonoma-county.org](mailto:daniel.overbury-howland@sonoma-county.org)

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Agenda Item Overview

In September 2023 the board adopted a set of metrics to explain the system's performance to the public and better use data to support system improvement efforts. The first of these dashboards details Overall CoC/System Performance Measures and can be found via the following link –

[https://public.tableau.com/views/Dashboard\\_System\\_Performance\\_Measures/NavigationPage?:language=en-US&publish=yes&:sid=&:redirect=auth&:display\\_count=n&:origin=viz\\_share\\_link](https://public.tableau.com/views/Dashboard_System_Performance_Measures/NavigationPage?:language=en-US&publish=yes&:sid=&:redirect=auth&:display_count=n&:origin=viz_share_link)

Staff continue to work on program-specific dashboards for shelters, permanent housing, and Coordinated Entry and expect them to be available in the coming months. All dashboards are expected to be available on the DHS website.

**RECOMMENDED ACTION(S)**

None. Informational item only.

## Sonoma County Homeless Coalition Board Agenda Item

**Item No:** 13  
**Subject:** Shelter Access in Community  
**Meeting Date:** May 28, 2025  
**Staff Contact:** Karissa White, [Karissa.white@sonoma-county.org](mailto:Karissa.white@sonoma-county.org)

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### Summary

Staff were directed by the Homeless Coalition Board to provide information about the local emergency shelters in Sonoma County. The request included information regarding the project name, location, how the project is accessed and whether general community members can access the project, if there are any geographic eligibility requirements, population served, and staff also included the number of beds. Also included is information regarding shelter projects that have closed since the 2024 Housing Inventory Count (HIC), and a project that is listed as an upcoming closure that is no longer taking new intakes.

When reviewing the spreadsheet, you will notice that several projects have multiple ways of accessing projects throughout the community. These range from general public call-in waitlists, healthcare referrals, outreach teams, provider referrals, community By Names List referral, and walk-ins.

Please use the following link to access this information: [https://share.sonoma-county.org/link/I8n\\_YhPqiWQ/](https://share.sonoma-county.org/link/I8n_YhPqiWQ/)

### Recommended Action(s)

None, informational item only.

**Sonoma County Homeless Coalition Board  
Agenda Report**

**Item No:** 14  
**Subject:** Review Agenda for April Coalition Meeting  
**Meeting Date:** May 28, 2025  
**Staff Contact:** Araceli Rivera, [Araceli.Rivera@sonoma-county.org](mailto:Araceli.Rivera@sonoma-county.org)

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**SUMMARY**

This staff report briefly summarizes the June 25, 2025; Sonoma County Homeless Coalition Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Board at the June 25, 2025, meeting. The draft agenda is attached as **Attachment A**.

**RECOMMENDED ACTION(S)**

None – an informational item only.



Attachment A



**Sonoma County Homeless Coalition**

**Board Meeting Agenda**

**DRAFT June, 2025**

**1:00pm-4:30pm Pacific Time**

**Public Zoom Link:**

<https://sonomacounty.zoom.us/j/92759747120?pwd=Cuw1daWSoPM5s8CIAWgPrJ8wYLeBgp.1>

**Phone: +16694449171 Webinar ID: 927 5974 7120 Passcode: 589476**

	<b>Agenda Item</b>	<b>Packet Item</b>	<b>Presenter</b>	<b>Time</b>
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<b><i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i></b>	N/A		
1.	05/28/2025 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 05/28/2025 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates (Consent Calendar) <ul style="list-style-type: none"><li>• CEA Committee</li><li>• HMIS Committee</li><li>• Lived Experience Advisory &amp; Planning Board (LEAP)</li></ul>	Staff Report for Standing Committees	Staff	

5.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report	Staff	1:30pm
6.	All Home Funding Analysis Potential ACTION ITEM	Staff Report		
7.	Lead Agency Evaluation Ad Hoc Potential ACTION ITEM	Staff Report	Staff	
8.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	
9.	10-minute break			
10.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	
11.	Homeless Coalition Contracts, Reaffirming Commitment to Housing First Potential ACTION ITEM	Staff Report		
12.	Homeless Services Website Redesign Potential ACTION ITEM	Staff Report	Staff	
13.	Quarterly Membership Meeting Agenda Potential ACTION ITEM	Staff Report	Staff	
14.	Review Agenda for June Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:40pm
15.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:50pm
16.	Public Comment on Items not on the Agenda		Board Chair	5:00pm

**PUBLIC COMMENT:**

*Public Comment may be made via email or during the live zoom meeting.*

*To submit an emailed public comment to the Homeless Coalition Board, submit your responses via the website at [Homeless Coalition Board Comment Form >>](#). Please label the written notice as public comment referencing the Homeless Coalition Board, provide your name, the agenda number(s) on which you wish to speak, and your comment.*

*Public comment during the meeting can be made live by joining the Zoom meeting using the above provided login information. Available time for comments is determined by the Board Chair based on*

*agenda scheduling demands and total number of speakers. If you need technical assistance with submitting a public comment, please contact Jynessa Lazzaroni at [jynessa.lazzaroni@sonoma-county.org](mailto:jynessa.lazzaroni@sonoma-county.org)*

## ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

## ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
		NOFO	Notice of Funding Opportunity
HSD	Human Services Department (County dept)	NOI-RROF	Notice of Intent to Request Release of Funds
HUD	US Department of Housing and Urban Development	NPLH	No Place Like Home
HUD/202/811	HUD New Construction for Elderly/Handicapped	NSCS	North Sonoma County Services
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSP	Neighborhood Stabilization Program
HUD/8	HUD Section 8 New Construction Program	OMB	Office of Management and Budget
IG	Inspector General	PASS	Plan for Achieving Self-Support
IGR	Independent Group Residence	PBV	Project-Based Voucher
IIG	Infill and Infrastructure Grant	PCC	Program Coordination Committee
IMD	Institute of Mental Disease	PHA	Public Housing Authority
IMDT	Interdepartmental Multi-Disciplinary Team	PHADA	Public Housing Authorities Directors Association
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHC	Partnership Health Plan California
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHM	Public Housing Manager
IPA	Independent Public Accountant	PHRA	Public Housing Reform Act of 1998
JPA	Joint Powers Authority	PIC	Public and Indian Housing Information Center
JRT	Joe Rodota Trail	PIH	Public and Indian Housing
LASC	Legal Aid of Sonoma County	PI	Public Infrastructure (County department)
LHA	Local Housing Authority	PII	Personal Identifiable Information
LI	Low Income	PJ	Participating Jurisdiction
LIA	Live-In Aide	PLHA	Permanent Local Housing Allocation
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LISC	Local Initiatives Support Corporation	PPSC	Petaluma People’s Service Center
LMIHAF	Low and Moderate-Income Housing Asset Fund	PRA	Public Records Act
LSA	Longitudinal Systems Analysis (HMIS)	PRMD	Permit & Resource Management Department (Sonoma County)
MAI	Member of the Appraisal Institute	PS	Payment Standard
MAR	Monthly Activities Report	PSA	Purchase and Sale Agreement
Measure O	¼ Cent Sales tax for housing/homelessness	PSH	Permanent Supportive Housing
MHP	Multi-Family Housing Project (HCD)	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MITCS	Multi-Family Tenant Characteristics System	PUD	Planned Unit Development
MRBP	Mortgage Revenue Bond Program	QC	Quality Control
MSA	Metropolitan Statistical Area	QFHO	Qualified Fair Housing Organization
MSS	Mobile Supportive Services	QHWRA	Quality Housing and Work Responsibility Act of 1998
MWBE	Minority and Women’s Business Enterprises	R&R	Reinvestment and Revitalization Fund
MYFS	Mendocino Youth & Family Services	RCAC	Rural Communities Assistance Corporation
NAHB	National Association of Home Builders	RCF	Residential Care Facility
NAHRO	National Association of Housing and Redevelopment Officials	RDIP	Rental Development Incentive Program
NAMI SC	National Alliance on Mental Illness Sonoma County	REAC	Real Estate Assessment Center (HUD)
NAREB	National Association of Real Estate Brokers	RECDS	Rural Economic Community Development Service
NBOP	North Bay Organizing Project	REFB	Redwood Empire Food Bank
NBVR	North Bay Veterans Resource Center	RFH	Reach for Home
NCCLF	Northern California Community Loan Fund	RFP	Request for Proposals
NDP	Neighborhood Development Program	RFQ	Request for Qualifications
NEPA	National Environmental Policy Act	RHCP	Rental Housing Construction Program (State of California)
NFHA	National Fair Housing Alliance	RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

## ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard